#### HMIS STANDARD ADULT ENROLLMENT V2 OCTOBER 2025

HMIS #			-
Staff Name			-
Date Form Completed	/	/	_

Santa Cruz County HMIS – Standard Adult Enrollment
The service provider should complete this form for every new adult client. This form should be completed for each client who is over the age of 17 and enrolling in the program. The Standard HMIS Child Client Enrollment form should be used for all children under the age of 18 who are enrolling in the program.

□ Self (HoH)	
☐ Self (HoH)	
☐ Child of HoH ☐ Spouse/partner of HoH ☐ Relative member of household ☐ Non-relative member of household	
□ Self □ Husband/Wife □ Son/Daughter □ Father/Mother □ Sister/Brother □ Roommate □ Grandchild	□ Aunt/Uncle □ Niece/Nephew □ Grandparent □ Significant Other □ Domestic Partner □ Other □ Stepdaughter/Stepson
Month Day	/ Year
	□ Child of HoH □ Spouse/partner of HoH □ Relative member of household □ Non-relative member of household □ Self □ Husband/Wife □ Son/Daughter □ Father/Mother □ Sister/Brother □ Roommate □ Grandchild

3)	Translation Assistance Needed [Head of Household]  Does the client need access to translation services?	□ No □ Yes □ Client doesn't know □ Client prefers not to answer				
	If Yes, Preferred Language(s):  If the client needs access to translation services, please select their preferred language(s).	□ Spanish □ Mixteco □ Zapoteco □ Tzotil □ Mandarin □ Cantonese □ American Sign Language □ Farsi □ Arabic □ Russian	□ Portuguese □ Samoan □ Tagalog □ Vietnamese □ Korean □ Cambodian □ Different Preferred Language, please specify: □ Client doesn't know □ Client prefers not to answer			
	Housing Move-In Date [Head of Household] (Required for Permanent Housing Projects)  This is the date a client moves into a permanent housing situation while enrolled in a permanent housing program including Rapid Rehousing and Permanent Supportive Housing. The move-in date can be the same as the project enrollment date but it cannot be before the client's project enrollment date. Leave the field blank if the client has not yet moved into permanent housing. Update the enrollment data with a move-in date after move-in happens.	Month Day	Year			

Client Name \_\_\_\_\_

5)	Date of Engagement (only for Street Outreach, Night-by-Night Emergency Shelter, or Services Only programs)									
	[Head of Household and Adults]  This is the date the client-project relationship results in a collaboratively developed action plan. Leave this field			/			/			
	lank until the date an action plan is eveloped.	Мо	nth		Da	ny		Year		

Client Name \_\_\_\_\_\_ Head of Household Name (if not Self) \_\_\_\_\_

6)	Prior Living Situation: Type of Residence [Head of Household and Adults]  This section refers to where the client stayed the night before they enrolled into the project.	Homeless Situations ☐ Place not meant for human habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport/or anywhere outside) ☐ Emergency Shelter, including hotel or motel paid for with emergency shelter voucher, or Host Home shelter ☐ Safe Haven
	Ask the client "where did you stay or sleep last night"?  There are no Safe Havens in Santa Cruz County. Clients can only have spent the previous night in a Safe Haven if they were staying in another county.	Institutional Situations (Answer Q8)  ☐ Foster care home or foster care group home ☐ Hospital or other residential non—psychiatric medical facility ☐ Jail, prison, or juvenile detention facility ☐ Long-term care facility or nursing home ☐ Psychiatric hospital or other psychiatric facility ☐ Substance abuse treatment facility or detox center
		Temporary Housing Situations (Answer Q9)  □ Transitional housing for homeless persons (including homeless youth)  □ Residential project or halfway house with no homeless criteria  □ Hotel or motel paid for without emergency shelter voucher  □ Host Home (non-crisis)  □ Staying or living in a friend's room, apartment, or house  □ Staying or living in a family member's room, apartment, or house
		Permanent Housing Situations (Answer Q9)  Rental by client, no ongoing housing subsidy  Rental by client, with ongoing housing subsidy [collect additional info below]  Owned by client, with ongoing housing subsidy  Owned by client, no ongoing housing subsidy  Other  Client doesn't know
		☐ Client prefers not to answer

Head of Household Name (if not Self)

Client Name \_\_\_\_\_

Rental Subsidy Type:  If the client spent the previous night in a "Rental by client, with ongoing housing subsidy", please select the type of housing subsidy used.	□ GPD TIP housing subsidy □ VASH housing subsidy □ RRH or equivalent subsidy □ HCV voucher (tenant or project based □ Public housing unit □ Rental by client, with other ongoing h □ Emergency Housing Voucher (EHV) □ Family Unification Program Voucher □ Foster Youth to Independence Initiatir □ Permanent Supportive Housing □ Other permanent housing dedicated for	(FUP) ve (FYI)
[Head of Household and Adults]  This section refers to the length of time the client has stayed in the place they stayed the night before. If the client has continuously stayed in the same living situation, but not the same exact location, include the total time spent in that situation. For example, if the client moved from one emergency shelter to a different emergency shelter, including the combined amount of time spent in both shelters.  Ask the client "How long have you been sleeping/staying where you stayed/slept last night? Then ask the client where they stayed prior to that location.	☐ One night or less ☐ Two to six nights ☐ One week or more, but less than one month ☐ One month or more, but less than 90 days	□ 90 days or more, but less than one year □ One year or longer □ Client doesn't know □ Client prefers not to answer

Client Name	
Head of Household Name (if not Self) _	

8)	If the client stayed in an Institutional Situation last night, was the stay less than 90 days?	☐ Yes	□No	☐ Not Applicable
	An Institutional Situation is defined as jail, substance abuse or mental health treatment facility, hospital, or other similar facility.	□ Yes	□No	
	If the length of stay response is "Yes, less than 90 days", ask the client if they stayed on the streets or in emergency shelter the night before going to the institutional situation?			
9)	If the client stayed in Transitional/Permanent housing last night, was the stay less than 7 days?	☐ Yes	□No	□ Not Applicable
	If the length of stay response is "Yes, less than 7 days", ask the client if they stayed on the streets or in emergency shelter the night before going to the transitional or permanent housing?	☐ Yes	□ No	

Client Name \_\_\_\_\_\_

Head of Household Name (if not Self) \_\_\_\_\_

10) Approximate date <u>this episode</u> of homelessness started:	☐ Not Applicable				
[Head of Household and Adults]  Ask the client "What date did your current episode of homelessness begin?"  A break in homelessness occurs when the client stays in a permanent or temporary housing situation for 7 or more consecutive nights, or spends 90 or more days in an institution (i.e., jail, substance abuse or mental health treatment facility, hospital, or other similar facility).  Use the HUD Housing History Chart to help identify the length of the client's current episode of homelessness.	This information can be by client self-report	rt			
11) Number of separate times (episodes) the client has been on the streets or in Emergency Shelter in the past three vears including today  This section refers to the number of separate times (episodes) the client has been on the streets or in Emergency Shelter (ES) in the past three years including today  [Head of Household and Adults]  Use the HUD Housing History Chart to help identify the number of separate episodes the client has been on the streets or in emergency shelter.	□ One Time □ Two Times □ Three Times	☐ Four or more times ☐ Client doesn't know ☐ Client prefers not to answer			

Client Name \_\_\_\_\_

12) Total number of months homeless on the streets in ES in the past three years  [Head of Household and Adults]  This section refers to the total number of months the client has been staying on the streets or in Emergency Shelter (ES) in the past three years  Use the HUD Housing History Chart to help identify the total number of months the client has spent on the streets or in emergency shelter over the previous three years.	☐ One month (this month) ☐ 2 months ☐ 3 months ☐ 4 months ☐ 5 months ☐ 6 months	time is the first  7 months 8 months 9 months 10 months 11 months	☐ 12 months ☐ More than 12 months ☐ Client doesn't know ☐ Client prefers not to answer
Disabling Conditions (All Responsabling Condition is a health condition that information to determine if the client meets the second information to determine if the client meets the second is used with other information is used with other information to determine if the client meets criteria for chronic homelessness.  All questions in this section MUST be answered even if the client answers "no" to the Disabling Condition. If the client answers "Yes" to any of the questions below, the answer to the Disabling Condition question must also be "Yes" if the condition is disabling.	t interferes with gett	ting and/or keeping stab	le housing. This question is used with othe ☐ Client doesn't know ☐ Client prefers not to answer
2) Does the client have a Physical Disability?  If Yes, is it expected to be of long, continued and indefinite duration and substantially impair the client's ability to live independently?	☐ Yes ☐ No ☐ Yes ☐ No		☐ Client doesn't know ☐ Client prefers not to answer ☐ Client doesn't know ☐ Client prefers not to answer
Head			

3)	Does the client have a Developmental Disability?	☐ Yes ☐ No	☐ Client doesn't know ☐ Client prefers not to answer
4)	Does the client have a Chronic Health Condition?  If Yes, is it expected to be of long, continued and indefinite duration and substantially impair the client's ability to live independently?	□ Yes □ No  □ Yes □ No	☐ Client doesn't know ☐ Client prefers not to answer ☐ Client doesn't know ☐ Client prefers not to answer
5)	Does the client have HIV – AIDS?	☐ Yes ☐ No	☐ Client doesn't know ☐ Client prefers not to answer
6)	Does the client have a Mental Health Disorder?	☐ Yes ☐ No	☐ Client doesn't know ☐ Client prefers not to answer
	If Yes, is it expected to be of long, continued and indefinite duration and substantially impair the client's ability to live independently?	☐ Yes ☐ No	☐ Client doesn't know ☐ Client prefers not to answer
7)	Does the client have a Substance Use Disorder?	□ No □ Alcohol use disorder □ Drug use disorder □ Both Alcohol & Drug Abuse Use Disorders	☐ Client doesn't know ☐ Client prefers not to answer
	If Yes, is it expected to be of long, continued and indefinite duration and substantially impair the client's ability to live independently?	☐ Yes ☐ No	☐ Client doesn't know ☐ Client prefers not to answer

Client Name \_\_\_\_\_

Domestic Violence [Head of Household and Adults] 1) Survivor of Domestic Violence ☐ Yes Ask the client "Have you ever □ No experienced any domestic violence, dating violence, sexual assault, stalking ☐ Client doesn't know or other dangerous or life-threatening ☐ Client prefers not to answer conditions against you or a member of your family, including a child, that has happened in the place you were living?" If the answer is "no", skip to "Monthly Income - Cash Benefits" section. If the answer is "yes", COMPLETE questions 2 and 3. 2) When experienced ☐ Within the past three months Ask the client "How long ago was your most recent experience of domestic ☐ Three to six months ago (excluding six months exactly) violence, dating violence, sexual ☐ Six months to one year ago (excluding one year exactly) assault, stalking or other dangerous or ☐ One year ago or more life-threatening conditions against you ☐ Client doesn't know or a member of your family?" ☐ Client prefers not to answer 3) Are you currently fleeing? ☐ Yes ☐ Client doesn't know Ask the client "Are you currently ☐ No ☐ Client prefers not to answer fleeing, or attempting to flee, the domestic violence situation, or are you afraid to return to the place you are living because of the domestic violence situation?" Client Name

## Monthly Income - Cash Benefits [Head of Household and Adults]

Income from Any Source? Is the client currently receiving any income from any source?	☐ Yes ☐ No ☐ Client doesn't know ☐ Client prefers not to answer
If yes, specify the type(s) and amount(s) of income the client currently receives.  Only regular, recurrent sources that are current today should be included. Income received for a minor (under 18 years old) member of the household (e.g., SSI) should be recorded with the HoH's information.  DO NOT include income received by other adults (18 years and older) in the household; record their income in their Program Enrollment	□ Earned Income \$ □ Unemployment Insurance \$ □ Supplemental Security Income (SSI - received by persons who are disabled and do not have a significant work history) \$ □ Social Security Disability Insurance (SSDI - received by persons who are disabled and have a significant work history) \$ □ VA Service-Connected Disability Pension\$ □ VA Non-service connect disability pension \$ □ Private Disability Insurance \$ □ Worker's Compensation \$ □ Temporary Assistance for Needy Families (TANF/CalWORKs) \$ □ General Assistance (GA) \$ □ Retirement income from Social Security \$ □ Pension or Retirement Income from a Former Job \$ □ Child Support \$ □ Alimony and Other Spousal Support \$
	If Other Specify:
Total Cash Income for Individual	TOTAL: \$

Client Name \_\_\_\_\_\_

Head of Household Name (if not Self) \_\_\_\_\_

## Non-Cash Benefits [Head of Household and Adults]

Receiving Non-Cash Benefits? Is the client currently receiving one of the listed non-cash benefits?	☐ Yes ☐ No ☐ Client doesn't know ☐ Client prefers not to answer	
If Yes, indicate all the non-cash benefits the client is receiving:  Only regular, recurrent sources that are current today should be included. Record non-cash benefits received by a minor member (under 18 years of age) of the household under the HoH's information.  DO NOT include benefits received by other adults (18 years and older) in the household; record their benefits in their Program Enrollment	□ Supplemental Nutrition Assistance Program (SNAP/CalFresh) □ Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) □ TANF/CALWORKS Childcare Services □ TANF/CALWORKS Transportation Services □ Other TANF/CALWORKS-Funded Services □ Other Non-Cash Benefit If Other Specify:	
Health Insurance		
Covered by health insurance? Is the client currently covered by health insurance?	☐ Yes ☐ No ☐ Client doesn't know ☐ Client prefers not to answer	
	☐ Medicaid (Medi-Cal)	
If Yes, select they client's type(s) of health insurance(s) coverage:	☐ Medicare	
If the client is currently covered by multiple	☐ State Children's Health Insurance (CHIP) Program	
health insurances, select all that apply.	☐ Veteran's Health Administration (VHA)	
	☐ Employer-Provided Health Insurance	
	☐ Health Insurance Obtained Through COBRA	
	☐ Private Pay Health Insurance	
	☐ State Health Insurance for Adults	
	☐ Indian Health Services Program	
	☐ Other Health Insurance	
	If Other Specify:	

Client Name \_\_\_\_\_\_

Head of Household Name (if not Self) \_\_\_\_\_

Additional Client Information [Hea	ad of Household and	Adultsj
What is the client's sexual orientation?	☐ Heterosexual ☐ Gay ☐ Lesbian ☐ Bisexual ☐ Questioning/Unsure ☐ Other (please specify)	☐ Client doesn't know ☐ Client prefers not to answer
What is the client's sex?	☐ Female ☐ Male	☐ Client doesn't know ☐ Client prefers not to answer ☐ Data not collected
General Health Status [Head of Ho	ousehold and Adults]	
What is the client's general health status?	□ Excellent □ Very Good □ Good □ Fair □ Poor	☐ Client doesn't know☐ Client prefers not to answer
<b>Employment Status [Head of House</b>	ehold and Adults]	
Is the client currently Employed?	☐ Yes ☐ No	☐ Client doesn't know ☐ Client prefers not to answer
If Yes, specify the type of employment	☐ Full-time ☐ Part-time ☐ Seasonal/Sporadic (includi	ng day labor)
If No, is the client looking for employment?	☐ Looking for work ☐ Unable to work ☐ Not looking for work	
	Client Name	

# **Education Status [Head of Household and Adults]**

Specify the last grade of school completed by the client	☐ Less than Grade 5 ☐ Grades 5-6 ☐ Grades 7-8 ☐ Grades 9-11 ☐ Grade 12/ High school diploma ☐ School program does not have grade levels		☐ GED ☐ Some college ☐ Associate's degree ☐ Bachelor's degree ☐ Graduate degree ☐ Vocational certification ☐ Client doesn't know	
			☐ Client prefers not to answer	
Is the client currently enrolled in school or a training program?	☐ Yes ☐ No			oesn't know refers not to answer
If Yes, specify the type of school or training program	☐ Community College		☐ Training Program ☐ University ☐ Other	
Last Permanent Address [He	ad of Household an	d Adults]		
What state did you previously live in permanent housing?  Please ask the client about the location of their last permanent housing prior to this episode of homelessness. Do not include information on the location of where they last stayed in an unhoused situation such as at a shelter or place not meant for human habitation (for example in a car, on the streets, or at a park).	ad of Household an  California Alabama Alaska Arizona Arkansas Colorado Connecticut Delaware Florida Georgia Hawaii Idaho Illinois Indiana Iowa Kansas Kentucky	□ Maryland □ Massachusetts □ Michigan □ Minnesota □ Mississippi □ Missouri □ Montana □ Nebraska □ New Hampshire □ New Jersey □ New Mexico □ New York □ North Carolina □ North Dakota		Pennsylvania Rhode Island South Carolina South Dakota Tennessee Texas Utah Vermont Virginia Washington West Virginia Wyoming Out of Country Client doesn't know

Client Name \_\_\_\_\_

Head of Household Name (if not Self)

☐ Louisiana

☐ Maine

☐ Oklahoma

☐ Oregon

If the last state you lived in permanent housing was California, what California	☐ Santa Cruz County	☐ Marin County	☐ San Mateo County
county were you living in?	☐ Alameda County	☐ Mariposa County	☐ Santa Barbara County
	☐ Alpine County	☐ Mendocino County	☐ Santa Clara County
	☐ Amador County	☐ Merced County	☐ Shasta County
	☐ Butte County	☐ Modoc County	☐ Sierra County
	☐ Calaveras County	☐ Mono County	☐ Siskiyou County
	☐ Colusa County	☐ Monterey County	☐ Solano County
	☐ Contra Costa County	☐ Napa County	☐ Sonoma County
	☐ Del Norte County	☐ Nevada County	☐ Stanislaus County
	☐ El Dorado County	☐ Orange County	☐ Sutter County
	☐ Fresno County	☐ Placer County	☐ Tehama County
	☐ Glenn County	☐ Plumas County	☐ Trinity County
	☐ Humboldt County	☐ Riverside County	☐ Tulare County
	☐ Imperial County	☐ Sacramento County	☐ Tuolumne County
	☐ Inyo County	☐ San Benito County	☐ Ventura County
	☐ Kern County	☐ San Bernardino County	☐ Yolo County
	☐ Kings County	☐ San Diego County	☐ Yuba County
	☐ Lake County	☐ San Francisco County	☐ Client doesn't know
	☐ Lassen County	☐ San Joaquin County	☐ Client prefers not to
	☐ Los Angeles County	☐ San Luis Obispo County	answer
	☐ Madera County		
If the last place you lived in permanent			
housing was in Santa Cruz County,	☐ North County	☐ Client doesn't know	
what part (region) of Santa Cruz County did you live in?	☐ Mid-County	☐ Client prefers not to answer	
ata you tive in:	☐ South County		

Client Name	
Head of Household Name (if not Self)	

### HMIS STANDARD ADULT ENROLLMENT V2 OCTOBER 2025

If your last permanent housing was in North Santa Cruz County, what part of North County did you live in?	☐ Unincorporated Areas (e.g., Felton, Ben Lomond, Davenport, other) ☐ City of Santa Cruz ☐ City of Scotts Valley	☐ Client doesn't know ☐ Client prefers not to answer
If your last permanent housing was in Mid-Santa Cruz County, what part of Mid-County did you live in?	☐ Unincorporated Areas (e.g., Live Oak, Soquel, other) ☐ City of Capitola	☐ Client doesn't know☐ Client prefers not to answer
If your last permanent housing was in South-Santa Cruz County, what part of South County did you live in?	☐ Unincorporated Areas (e.g., Aptos, La Selva, Corralitos, other) ☐ City of Watsonville	☐ Client doesn't know ☐ Client prefers not to answer

Client Name \_\_\_\_\_